

DIPLOMA - BUSINESS ADMINISTRATION ONLINE

VISTA COURSES

TRANSFER FROM OTHER COLLEGES

Course Number	Course Name		Course Number	Course Name
ACNT 1451-O	Computerized Accounting		ACNT 1311 ACNT 1411	Introduction to Computerized Accounting Introduction to Computerized Accounting
ACNT 1452-O	Accounting Software		ACNT 1313 ACNT 1413	Computerized Accounting Applications Computerized Accounting Applications
BMGT 1451-O	Principles of Management		BMGT 1327 MGT 3330	Principles of Management Principles of Management
BUSG 1451-O	Introduction to Business		BUSG 1301	Introduction to Business
BUSG 1452-O	Business Law		BUSG 2305 BUSI 3312	Business Law/Contracts Business Law
BUSI 1453-O	Business Ethics		BMGT 1341 BMGT 1441 MGT 4311	Business Ethics Business Ethics Business Ethics and Society
BUSI 1454-O	Customer Service		EECT 1300 MRKG 1301 MRKG 1401	Technical Customer Service Customer Relationship Management Customer Relationship Management
HRPO 2451-O	Human Resources		HRPO 2301	Human Resources Management
MRKG 2450-O	Marketing		MKT 3340 MRKG 1311	Principles of Marketing Principles of Marketing
POFI 1451-O	Business Word Processing		ITSW 1301 ITSW 1401 POFI 2301 POFI 2340 POFI 2401 POFI 2440	Introduction to Word Processing Introduction to Word Processing Word Processing Advanced Word Processing Word Processing Advanced Word Processing
POFI 2452-O	Spreadsheets		CIDM 3310 ITSW 1304 ITSW 1404 ITSW 2334 ITSW 2434 POFT 1349 POFT 1449	Spreadsheet Application in Business Introduction to Spreadsheets Introduction to Spreadsheets Advanced Spreadsheets Advanced Spreadsheets Spreadsheets Spreadsheets
POFT 4451-O	Career Strategies		POFT 1300	Career Exploration/Planning

The courses on the right will be considered for transfer credit based on comparability of content and level, with a grade earned of “C” or higher. For the credits to be awarded, students must provide an official transcript sent directly to Vista College from the prior educational institution(s). The course(s) must have been completed no more than seven years prior, except for certain General Education courses. The transcript must be from a college or university that was accredited by an agency recognized by the U.S. Department of Education. Students may transfer up to 75% of the total credits in the program.